

Personnel Board

From: Treasurer <treasurer@westtisbury-ma.gov>
Sent: Friday, July 2, 2021 3:00 PM
To: Personnel Board
Cc: Joan Chavez (taxcollector@westtisbury-ma.gov)
Subject: vacation carryover

Joan Chavez's annual anniversary is July 3rd, and she has 63.9 hours of unused vacation. I am granting her permission to carry this time over.

Thanks
Kathy

My work schedule is Tuesday through Friday, 8:30 – 4:30. If you have an urgent matter on a Monday, please contact Joan Chavez, Assistant Treasurer/Collector at taxcollector@westtisbury-ma.gov

For tax payments, you can pay online via <https://epay.cityhallsystems.com/> or mail your payment to the Lockbox address in Woburn that is printed on your tax bill(s) – but do not send correspondence there. (If you have correspondence, you can mail it to the address below.) There are also drop boxes in the Town Hall Lobby and in the parking lot for tax payments or any other correspondence you would like to leave.

Katherine Logue, Treasurer/Collector
Town of West Tisbury
P. O. Box 278
West Tisbury, MA 02575
Phone: 508-696-0108 FAX: 508-696-4790
treasurer@westtisbury-ma.gov

This message is transmitted to you by the Town of West Tisbury, Mass. Please be advised that emails to and from a municipal office in Mass. may be considered public record. However, if you are not the designated recipient of this message, please destroy it and notify the sender of the error by return e-mail or by calling 508-696-0108.



Matthew L. Mincone
Chief of Police

Town of West Tisbury Police Department

on
The Island of Martha's Vineyard
West Tisbury, Massachusetts 02575
508-693-0020

To: West Tisbury Personnel Board

From: Matthew L. Mincone, Chief of Police

Re: Vacation Hold Over/Officer Leomar DeOliveira

Date: 08/04/2021

Dear Board Members,

Per By-Law 11-3 (Vacation Time) I'm authorizing Leomar DeOliveira, member of the Police Department, to hold over 118.3 hours of accrued vacation time.

His Anniversary Date is- 07/12/2021

Sincerely,

Matthew L. Mincone
Chief of Police

July 12, 2021

To: Personnel Board

From: Joyce Albertine, Director

Council on Aging

Re: Vacation time carry-over for Bethany Hammond

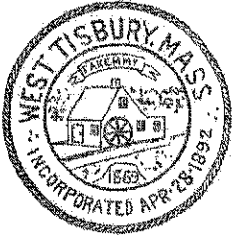
Dear Board Members,

This is to inform the Board that I have approved carrying over 195.16 hours of unused vacation time. Bethany's anniversary date for leave accruals is July 1st.

Sincerely,

Joyce Albertine

A handwritten signature in cursive script that reads "Joyce Albertine".



Matthew L. Mincone
Chief of Police

Town of West Tisbury

Police Department

on
The Island of Martha's Vineyard
West Tisbury, Massachusetts 02575
508-693-0020

To: West Tisbury Personnel Board

From: Matthew L. Mincone, Chief of Police

Re: Vacation Hold Over/Lt. Jeffrey "Skipper" Manter

Date: 07/01/2021

Dear Board Members,

Per By-Law 11-3 (Vacation Time) I'm authorizing Jeffrey S. Manter, member of the Police Department, to hold over 222 hours of accrued vacation time.

His Anniversary Date was now- 07/01/2021

Sincerely,

Matthew L. Mincone
Chief of Police


August 4th, 2021

Dear Personnel Board,

I am approving the rollover for Rachel Rooney's unused vacation time (21.5 hours) from this year to next year.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alexandra Pratt', with a long horizontal flourish extending to the right.

Alexandra Pratt,
Director